

How to become a paraprofessional

Education Requirements

Minimum of an Associate in Arts (AA) degree
OR 60+ semester hours from an institution
of higher education

**Send official transcripts to hr@bay.k12.fl.us*

OR

High School Diploma or G.E.D.

PLUS

A passing score on the **ACT WorkKeys**
4-Applied Math, 3-Graphic Literacy, 4-Workplace Documents

The **ACT WorkKeys** is offered through Beacon Educator.

- For more information and to register, go to
<https://www.flalearns.com/ParaPro/ParaRegistration.aspx>
- The non-refundable registration fee is \$25 per section or \$70 for all three sections.
- Arrive **NO LATER THAN 8:00 a.m.** the morning of the test. *NOTE: A valid, government-issued photo ID is required*

Assessment location:

Beacon Educator
3200 Minnesota Avenue, Lynn Haven
New Horizons Learning Center

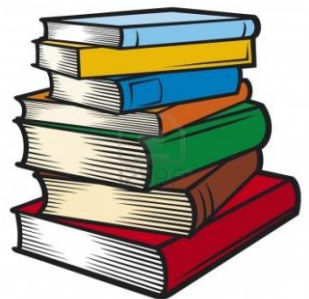


Bay District Schools
1311 Balboa Avenue
Panama City, FL 32401

Human Resources
850-767-4231
hr@bay.k12.fl.us

**Apply for
positions online**
www.bay.k12.fl.us/careers

- Official transcripts and score reports are required for employment
- Upload education documents to the employment application & application addendum.



**Practice tests are
available on the
internet.**